

**HAZEN UNION SCHOOL BOARD MEETING
SEPTEMBER 3RD, 2009
HAZEN UNION SCHOOL**

APPROVED MINUTES

Attendance: Suellen Bottiggi, Beth Cate, Edwin Karp, Jim Lovinsky, Hannah Schwartz and Monty Shatney.

Administration: Principal Elaine Laine, Associate Principal Tom Pound and Superintendent Mark Andrews

Guests: Joanne LeBlanc, Jeff LeCours, Tommy Gardner (Hardwick Gazette)

1. Meeting called to order by Chairperson Jim Lovinsky at 5:38 PM.

2. Approval of Consent Agenda: Monty Shatney moved to approve the Consent Agenda, Ed Karp seconded the motion. Discussion.

- Accounts Payable \$ 217,400.51
- Payroll \$ 42,539.81
- Minutes August 6th, 2009

Corrections to the minutes of August 6th:

- a) EL8 First Bullet: "...classrooms currently *not used*" should be "...classrooms currently *underutilized*".
- b) "**Meeting called to order** ... at 8.35 PM." Should be "**Meeting called to order** ... at 5.35 PM."
- c) "Introduction of new teachers ..." should be "*Announcement* of new teachers ..."

Monty Shatney moved to approve Consent Agenda with corrections to minutes as noted. Motion unanimously approved.

3. Board Policy Monitoring

- **GP 2: Governing Style**

Review and discussion. Much effort has been directed to #2 over the past year. #3: The Board is compliant. #4: "Continuing Board development" – relevant items discussed, such as governance process at the District level as well as the Board level. #5 has not been a problem. #6: the Board has been monitoring its performance at each meeting (Meeting Debriefing).

- **GP 8: Board Education**

Group working on future VSBA meeting. May be a section on Policy Governance. Chairperson Lovinsky will keep Board advised. Regional meetings also happening: Chairperson Lovinsky will advise when and where.

- **Open House Linkage Meeting** – Thursday, September 17th, Open House at 6:30 PM.

Presentation by the Board at 7:30PM, inviting parents and students. A number of students will be presenting their "Digital Portfolios".

4. Superintendent Policy Monitoring.

- **EL 1: Global Executive Limitations** – Revised Report presented by Superintendent Mark Andrews.

- **EL 6: Financial Conditions and Activities** – Handout. Superintendent Andrews reviewed the EL 6 Monitoring report. Several Members voiced a need to revise the last page. Next Superintendent Andrews reviewed the 3 page Financial Report in detail. Questions and discussion followed. Discussion re: Buffalo Mountain School, the services provided to students, the resulting benefits to both students and the school District.

- **EL 8 – Communication and Support of the Board**

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a. Building, Grounds and Food Services - In lieu of an actual monitoring report (to be developed at a later time), Principal Laine and Jeff LeCours provided the Board with information and updates. Presentation by Jeff LeCours (handouts on Generator Project, and other maintenance and improvement projects). Substantial energy savings being realized. May consider in the next 3-4 years new technology for system to move the wood chips from storage to the furnace. Discussion followed.

b. Draft Ends Monitoring Templates – Mathematics: presentation by Superintendent Andrews of templates, components, process, measurements/data that may be used. Citizenship: Form is blank because indicators need developed. Discussion: instead of having each department report to the Board about what they are doing (means), perhaps the Board could look at ends and ask the departments how they are getting to the ends. Also perhaps prioritize the ends and relate them to the Action Plan (multi-year plan). Further discussion.

5. Executive Session for student and personnel matters – Motion by Monty Shatney at 7:20PM, seconded by Suellen Bottiggi; motion unanimously approved.

Out of Executive Session at 8:28 PM.

6. Adjourn: A motion was made by Monty Shatney, seconded by Edwin Karp to adjourn. Motion passed unanimously. Meeting adjourned at 8:30 PM.

NEXT MEETING:

Tuesday, October 13th, 2009 – Carousel Meeting at Lakeview Union