

**HAZEN UNION SCHOOL BOARD MEETING
FEBRUARY 16TH, 2010
HAZEN UNION SCHOOL LIBRARY**

APPROVED MINUTES

Attendance: Hannah Bellavance, Suellen Bottiggi, Edwin Karp, Jim Lovinsky, Jamon Renaud, and Hannah Schwartz

Administration: Principal Elaine Laine, Associate Principal Tom Pound, Joanne LeBlanc, Student Services Director

Scribe: Joannie Stinson

Guests: Faculty: Michael Metcalf; Tom Gardner, the Hardwick Gazette; Wayne Young.

1. **Meeting called to order** by Chairperson Jim Lovinsky at 7:00PM. Thanks and congratulations to Ed Karp for many years of service on the Board.
2. **Approval of Consent Agenda:** Motion to approve the Consent Agenda with minutes as amended (“**NEXT MEETING: February 16th, 2009**” amend to “**NEXT MEETING: February 16th, 2010**”) by Ed, seconded by Suellen; motion passed unanimously as amended.
 - Accounts Payable: \$438,639.98
 - Payroll: \$163,713.73
 - Minutes: 1-7-10
3. **Superintendent Policy Monitoring**
 - Ends Monitoring: Proficiency in Social Studies, Michael Metcalf. (Handout). Review of monitoring report and discussion. Q&A about “World Issues”, its content and focus; and justifying faculty for low enrollment in some courses – the importance being to offer the opportunity, four students is the minimum requirement. Strong commitment in this community to support education of its youth. ‘We see results in the community of the success of the education we provide, through participating in local government and school boards; we would expect evidence such as this as long term evidence of success in education.’ VT doesn’t have a standardized test (i.e., NECAP) for Social Studies.
4. Executive Limitations: EL5, Financial Planning and Budgeting
 - DVD Presentation: Budget Development Process. Tabled for a later meeting.
 - Review First Draft of FY11 Budget: Elaine Laine, Principal. Two handouts. Reviewed handout describing increases and decreases line by line. Discussion of alternative cuts resulting in reduction of % increase. Further review included increase in text books, smart boards, not replacing Latin teacher (that will become an elective on-line), alternative ways to get diploma, staff development, replacing locks in building, locking backboards in the gym, upgrades to facility, and more. Looking ahead when making cuts to ensure not hitting harder in a future year, i.e., cut \$1200 for books this year, but have to purchase next year when the cost will be higher. Also incorporating long term plan in budget planning process. Taking steps to enable students to plan toward their goals (college preparation, voc tech, individual career planning). 6.5% increase in student population and increase in special education expenses explains much of the 3.37% increase in the overall budget.

Next Steps: Vote is last week of April. Discussion of proposed budget. Members in attendance reached consensus that the budget seems sound as presented. Still need input from those members not in attendance, Monty Shatney and Beth Cate, to weigh in. Then “take it to the street” to get community input.
5. **Executive session:** Motion by to go into Executive Session at 8:30PM by Ed Karp, seconded by Suellen Bottiggi, consensus. Out of Executive Session at 8:50 PM.

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6. Board Policy Monitoring

- Governance Process, GP 7, Committees of the Board. Tabled for a later meeting.
- Board-Superintendent Relations: B/SR 4, Delegation to the Superintendent. Tabled for a later meeting.

7. Motion to Adjourn by Ed Karp, seconded by Hannah Bellavance at 9:00 PM, consensus.

NEXT MEETING: March 4th, 2010, 5:30PM at Hazen Union School

Respectfully submitted,
Joannie Stinson, Scribe