

**HAZEN UNION SCHOOL BOARD MEETING
UNAPPROVED MINUTES
AUGUST 6TH, 2009
HAZEN UNION SCHOOL**

Attendance: Suellen Bottiggi, Beth Cate, Edwin Karp, Jim Lovinsky, Jamon Renaud.

Administration: Principal Elaine Laine and Superintendent Mark Andrews

Guests: Associate Principal Tom Pound, Tommy Gardner (Hardwick Gazette)

1. **Meeting called to order** by Chairperson Lovinsky at 8.35 PM.

2. **Approval of Consent Agenda:** Edwin Karp moved to approve the Consent Agenda, Suellen Bottiggi seconded the motion. Discussion of method of distribution of minutes. Discussion of the financial information included in the Consent Agenda.

- Accounts Payable \$ 2,654,126.22
- Payroll \$ 405,507.14
- Minutes June 8, 2009

Corrections to the minutes of June 8th: Item 3, bullet #1: add “Community” to Student *Community* Services Program; Item 3, bullet #2: change Associate *Superintendent* Manning to Associate *Principal* Manning.

Motion amended to approve Consent Agenda with corrections to minutes as noted. Motion unanimously approved.

- Welcome and introduction of Associate Principal Tom Pound.
- Introduction of new teachers Kyle Cushman and Keith Carrig.

3. **Executive Limitations Policy Monitoring Report** – Presented by Superintendent Andrews.

- EL 1 – Global Administrative Constraint: Discussion followed re: the use of “executive” (instead of “administrative”) throughout the policy and the use of “limitation” (instead of “constraint”). Those in attendance further reviewed the report submitted by Superintendent Andrews. Recently completed Financial Audit Report will be available for Board review at both the Superintendent’s Office and the Principal’s Office.

4. **EL 8 – Communication and Support of the Board:**

- There are a significant number of autistic students in OSSU whose needs have not been effectively met by current mainstreaming process. The superintendent’s office has been working with professionals to develop a better program, based on a concept developed by Joann LeBlanc. Process will include pulling students out of their local classroom/school early in the day, transporting them to an environment for special programming (housed at Hazen in a self-contained suite of classrooms currently not used), and then returning them to their local classroom/school for the balance of the day. Currently 7 out of the 14 eligible children are enrolled in the program.
- Dale Pritchard will continue to substitute for a teacher on extended maternity leave until January 5th, 2010.
- Summer School – 14-15 students participated this year. 3 weeks, 3 ½ hours a day. Theme “The History of Hardwick”. Great success!
- Hazen received an award from the American Lung Association because of a 10-week smoking cessation program held during the last school year. The program was led by Michael Clark.

5. **Ends Policy Monitoring**

- Annual Review of Ends Policies – Chairperson Lovinsky passed out a list of goals from the 2000 Board Retreat. Review and discussion by the Board.

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- OSSU's Strategic Plan for School Improvement: Ends Alignment – Superintendent Andrews reviewed the hand-out and goals that will lend consistency between the SU and the individual schools within the SU. Discussion.
 - Discussion of Hazen Annual Work Plan – Currently review departments/programs and what ends they meet (and how). Perhaps consider a review of Ends and how they are met across the various programs/domains. Various strategies discussed.
 - Discussion of Ends that are worded using “all students will...” (such as “all students master or show proficiency in a non-native language”). Wording will be further discussed at a later meeting.
- 6. Plan Linkage Meetings** - Discussion about response in past meetings with the community/stakeholders. Suggestion: in the fall, target parents of and kids from 7th and 8th grade to attend linkage meetings; at the end of the year do the same, meeting with graduating student and their parents. Consensus that the former will happen at the same time as the annual open-house, September 17th at 7:30PM - the Board will plan this event at the meeting on September 3rd. Consensus that giving a presentation following an event draws more people. Other ideas: present to the Select Board (which is televised); present to already organized groups such as a local sustainable agriculture group.
- 7. Meeting Process Check**
- 8. Adjourn:** Motion by Suellen Bottiggi, seconded by Edwin Karp; consensus to adjourn at 7:35 PM.

NEXT MEETING:

Thursday, September 3rd, 2009 – Regular Meeting at 5:30 PM